

# Project Startup Report

**Project Name:** Statewide Automated Victim Information and Notification (SAVIN)

**Agency:** Information Technology Department (ITD)

**Business Unit/Program Area:** Criminal Justice Information Sharing (CJIS)

**Project Sponsor:** Pam Schafer, CJIS Director

**Project Manager:** Amy Vorachek

## Project Description

The ND Information Technology Department (ITD), Criminal Justice Information Sharing (CJIS) agency has contracted with Appriss, Inc., to incorporate a Statewide Automated Victim Information Notification (SAVIN) system. SAVIN is an innovative service providing crime victims and other concerned citizens free, prompt and confidential notification and information regarding important offender status information, such as release of an inmate, scheduled court event, issuance of protection order or Sex Offender status. In order to do this Appriss, Inc. will interface and gather information from the courts, correctional facilities including county jails and the Department of Corrections and Rehabilitation, law enforcement, the Office of the Attorney General and the CJIS Portal. Appriss, Inc. will host the data and administer the software for this endeavor. Along with the notification services Appriss, Inc. will provide a 24 hour call center and website service (VINELink) for victims and will provide user agencies with VINEWatch, which is also a web-based tool used to register victims, obtain statistics and audit reports.

At a high level the ND SAVIN system will include the following Appriss, Inc., VINE modules: VINE Custody/VINE Photos, VINE Probation/Parole, VINE Protective Order, VINE Sex Offender, VINE Courts and VINE Data Feed.

## Business Need or Problem

North Dakota Century Code 12.1-34 outlines the notification rights that are to be afforded to victims. SAVIN will provide the means to improve these basic victim notification rights by ensuring that victims are given timely and accurate information on a consistent basis that both enhances their ability to protect themselves and ensures their ability to fully participate in the criminal justice process if they choose to do so.

## Key Metrics

Project Start Date	Estimated Length of Project	Estimated Cost
October 15, 2008	Complete by June 30, 2010	\$1,410,160

## Benefits to Be Achieved

Project Objectives	Measurement Description
<b>Goal 1: Provide a Statewide Automated Victim Information and Notification program</b>	
1-a. Implement a SAVIN governance structure.	Creation of a SAVIN governance body.
1-b. Design and implement the SAVIN system to meet the needs of key stakeholders as outlined by NDCC sec. 12.1-34.06.	Functionality of SAVIN meets requirements outlined in NDCC sec. 12.1-34.06.  The following performance measurements are required by BJA Granting authority:  Outputs: <ul style="list-style-type: none"><li>• Number of transaction types available.</li><li>• Number of agencies participating in SAVIN.</li><li>• Number of subscriber notifications.</li></ul>

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	<ul style="list-style-type: none"> <li>Number of subscribers enrolled.</li> </ul> Outcomes: <ul style="list-style-type: none"> <li>Percent of notifications meeting nonfiction time standards (based on state standards).</li> <li>Percentage of victims of felony cases served by notification systems (based on state standards).</li> </ul>
1-c. Design, develop and implement the data exchanges based on open standards in compliance with state, national, and the U.S. Department of Justice's Global Justice XML Data Model (GJXDM) standards.	SAVIN interfaces are designed to comply with GJXDM standards
1-d. Provide a jail management system for jails that are not automated. *note - The vendor has a web-based jail management system (JMS) they provide as an additional option for jails that do not currently have a JMS with no additional fees.	JMS is made available at no additional licensing cost.
<b>Goal 2: Develop a training program that assists criminal justice users in utilizing the SAVIN system</b>	
2-a. Create reference material that details SAVIN's "How To" instructions for criminal justice users.	Creation of comprehensive instruction guide.
2-b. Create a policy manual that outlines NDCC Victim Information Notification requirements and how SAVIN fulfills those requirements.	Creation of policy manual
2-c. Provide training for "Go Live" of criminal justice and victim witness advocate entities.	Creation of training plan.
	Hands-on training provided to 19 entities.
2-d. Materials should be made available in print, electronic and web-based.	How-To Instruction Guide, Policy Manual, and Training presentation are available in hardcopy, and electronically accessible via website.
<b>Goal 3: Promote the SAVIN system's utilization to ensure long-term usage and effectiveness</b>	
3-a. Coordinate public announcements that communicate the SAVIN system's availability and benefits.	Creation of public service announcements.
	Public service announcements are communicated at the close of each implementation phase.
3-b. Coordinate the creation of media promotional materials that communicate the SAVIN system's availability and benefits.	Creation of SAVIN promotional materials, including brochures, press releases, website, etc.

<b>Cost/Benefit Analysis</b>
Victims that are not provided timely and accurate information may be at a potential risk of further harm by their offender. An automated system would provide consistent and timely notice as well as give the victims the ability to look up and request information on their own accord. Actual costs savings for the agencies that are responsible for providing victim notification is hard to predict; SAVIN will allow a redirection of human resources, such as providing direct services to victims. SAVIN allows victims to register to receive basic notification services and provide themselves with better safety and decision making opportunities.

<b>Key Constraints or Risks</b>
Agency non-compliance.
Statewide project that requires buy-in from several different agencies.
Continued funding. Currently federal award.

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